

Sunnyhill Housing Cooperative Ltd.

BUILDINGS COMMITTEE - SERVICE REQUEST FORM

Please complete this form and submit it to the office.
Right to entry will follow the Shareholders' Agreement 7a and 7b.

Today's Date:

Member's Name + Surname:

Unit Full Mailing Address:

Phone/Cell Phone Number:

Best Time to Contact You:

Mornings:

Afternoons:

Type of Service Required:

Please choose the urgency of your service request: An emergency is defined as a condition that makes your unit dangerous, un-inhabitable or not secure.

Urgent

Not Urgent

Unit Fund Expense

Co-Op Expense

If this is an after-hours emergency, you must contact one of the designated emergency buildings committee contacts listed below. They will speak to the appropriate trades and schedule the repairs where/as required.

Emergency Buildings
Committee Contacts:

J.P. Dandurand
403-875-8310

Heidi Mithaug-Cook
403-700-8525

OFFICE USE ONLY:

Processed By:

PO Number:

Assigned To: