**Sunnyhill Housing Co-operative**

787 – 3rd Street N.W.

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Phone/Fax: 403-270-8405

**ANNUAL GENERAL MEETING MINUTES**

April 29, 2016

7:00pm

Eau Claire Market

Community Room

200 Barclay Parade SW

Calgary, AB

**Attendees:**

Kevin Chaney (4), Paul Hassett (6), Joe Nunn (16), Susan Russell (16), Yvonne Sabraw (22), Philip Cox (22), Danielle French (26), Heather Stewart (28), Vivienne Livingstone (32), Pam Boyd (36), Mollie Mithaug-Cook (38), Dillon Jakovac (38), Jacky Durrie (738), Kieran Durrie (738), Candace Weir (743), David Broadhead (744), Jean-Pierre Dandurand (747), Karol Garner (762), Rose Ing (763), Brenda Morgan (764), Jane Roberts (767), Cindy Schnee (801), David Sargent (801), Brenda Willman (809), Sherry Kozak (817), Janice Way (819), Meghan Way (819), Herta Fidler (821), Bob Bott (837), Helen Wirrell (839), Sabine Schlichting (841), Robert Perry (845), Mark Terrell (849), Andrea Bergen.

1. Call to order @ 7:06pm by Robert Perry.
2. Opening Remarks and Introductions:
   1. Robert thanked everyone for coming.
   2. Board introductions.
3. Approval of Agenda as amended:
   1. Jane Roberts Motioned
   2. Candace Weir Seconded
   3. Agenda approved.
4. Approval of the Minutes from April 26, 2015 AGM:
   1. Bob Bott Motioned
   2. Jean-Pierre Dandurand Seconded
   3. Minutes approved

**NEW BUSINESS**

1. Presentation of the Audited Financial Statements by Anda Frusescu.

MOTION: Jane Roberts moves that the Audited Financial Statements presented today by the offices of Anda Frusescu be accepted as a real and true presentation of Sunnyhill Housing Co-operation Ltd. Financials for the year ending December 31, 2015.

1. Helen Wirrell Seconded
2. Motion carried

Discussion:

* 1. Bob Bott asked Anda if we get a new mortgage in the future how will that affect the Sunnyhill accounting.
     1. Anda responded that the mortgage is based on the value of the property and an amortization normally is 40 years.

1. Call for motion to appoint Anda Frusescu as Auditor for 2016.
2. Jane Roberts Motioned
3. Jacky Durrie Seconded
4. Motion carried
5. Committee Reports:
   1. Board report presented by Robert Perry:
      1. Apologized for the rushed Board report. This year was a strong year for the Board; however the Board found that 6 Board members wasn’t enough to have Board reps for each of the Committees.
         1. Jacky Durrie asked Robert if he is saying he would like the amount of Board members to increase or decrease this year?
            1. Robert Perry responded that he meant increase.
         2. Sherry Kozak asked what some of the things that the Board has been working on?
            1. Robert Perry responded:

Building envelope project

By-law revisions

Communication between Board and Committees

Member Involvement

Board meeting dates were moved to the beginning of the month so that they have time to submit to the newsletter.

* + - 1. Helen Wirrell asked if we are submitting the Board meeting minutes to the Newsletter?
         1. Robert Perry responded that we should be but he hasn’t been. Will be submitting going forward.
      2. Sherry Kozak asked where we stand on By-law revisions now?
         1. David Broadhead responded that we are waiting for the corrections to be completed and then they have to be government approved. The next step is policies.
  1. Buildings Committee report presented by Jacky Durrie:
     1. Jacky read her report that was submitted with the AGM package.
        1. Brenda W commented that her co2 detector had to be changed because it kept going off for no reason and wants to know if anyone else is having this same problem. Kieran fixed it by separating the smoke alarm and co2 detector.
           1. Nobody else has had this problem.
        2. David S asked if the Committee has considered using the continuous heaters instead of hot water tanks?
           1. Jacky responded that the Committee has looked into it and found that the current plumbing won’t tolerate the pressure required. The Committee is looking at installing drip pans for the hot water thanks though to minimize leaking water damage.
        3. Bob Bott asked if we are going to have enough money to replace the hot water tanks because they are over 10 years old?
           1. Jacky responded that we do not but am hoping to work with what we do have.
  2. Finance Committee report presented by Jane Roberts:
     1. Jane read her report that was submitted with the AGM package.
        1. Pam Boyd asked if May 1st is the final deadline for income forms to be handed in?
           1. Jane responded that a few extra days will be given if required.
  3. Social Committee report presented by Candace Weir:
     1. Candace read her report that was submitted with the AGM package.
        1. Mollie Mithaug-Cook commented that sometimes it’s hard to make Social Committee events because the Members are celebrating the celebrating holiday with family and friends. Suggests having events not on the exact day of the holiday.
        2. Sherry Kozak commented that the budget for the Social Committee seems really high and it probably could be cut down if we started having potluck events again.
           1. Candace responded that most of the budget is for the Christmas party event.
  4. Grounds Committee report presented by Cindy Schnee:
     1. Cindy read her report that was submitted with the AGM package.
        1. Danielle French commented that many of the Members may not have the knowledge on how to take care of their yard maintenance and wanted to know if there is any assistance for this.
           1. Cindy responded that they can come and talk to her and the Committee will provide the education or a helping hand if they can.
        2. Sherry Kozak asked if there are funds available for common area flowers?
           1. Cindy responded that there are funds for flowers and to talk to her.
  5. Education Committee report presented by Herta Fidler:
     1. Herta commented that the Education Committee has been revamped and some of the events that are coming up are plant exchange and how to take care of your yard.
  6. Planning and Development report presented by Philip Cox:
     1. Philip read his report that was submitted at the beginning of the AGM meeting.
        1. Brenda W asked if the Committee has gotten involved in the greenline project (transit)?
           1. Philip commented that they will make sure that the consultants know about the project.

1. Board Election:
   1. Robert Perry (Chair) moves that there be 7 directors on the Board of Directors.
      1. Paul Hassett seconded.
      2. Discussion: Paul Hassett calls the question:
   2. Nominations:
      1. Robert Perry nominates David Broadhead – David accepted.
      2. Helen Wirrell nominates Jane Roberts – Jane accepted.
      3. David Broadhead nominates Sherry Kozak – Sherry accepted.
      4. David Broadhead nominates Helen Wirrell – Helen accepted.
   3. Ballots happened, scrutineers volunteered:
2. Results
   1. Sherry Kozak, Helen Wirrell, David Broadhead and Jane Roberts have been voted onto the Board.
      1. David Broadhead and Jane Roberts are returning to the Board for their second term.
   2. One (1) Board position remains vacant.
   3. 2016 – 2017 elected Board of Directors:
      1. Robert Perry
      2. Philip Cox
      3. Jane Roberts
      4. David Broadhead
      5. Sherry Kozak
      6. Helen Wirrell
      7. Vacant position
3. Motion to adjourn – Philip Cox
   1. Seconded by Robert Perry
4. Meeting adjourned: 8:45 pm